

Understanding the Hesabu ERP interface

Introduction to Hesabu ERP

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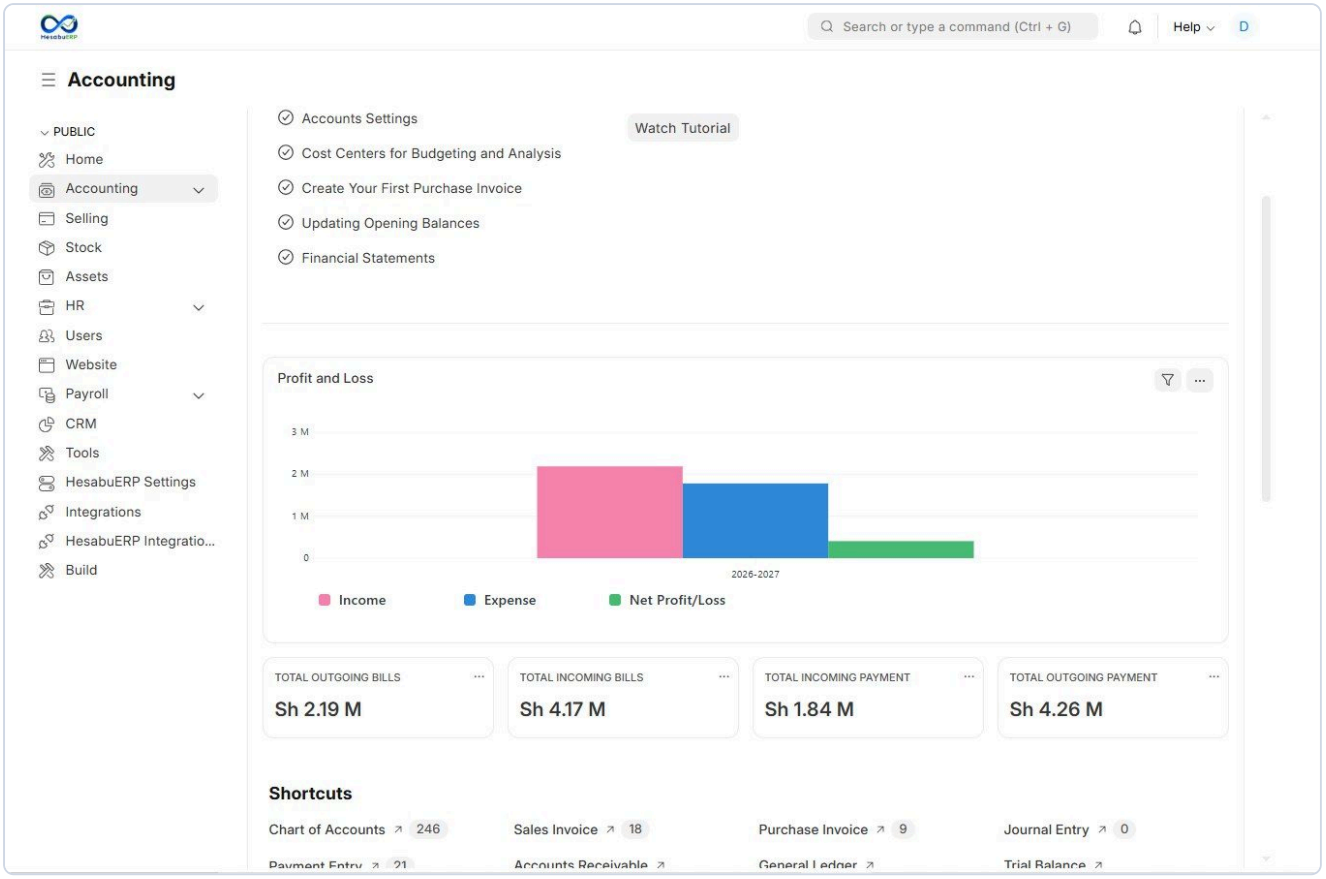
A tour of the sidebar, workspaces, search bar, lists and forms.

Beginner · About 10 minutes · Version 1.0 · Updated 17 November 2026

Overview

The working area of Hesabu ERP is called the **Desk**. Once you sign in you will spend your time in four places: the sidebar, workspaces, list views and forms.



The Accounting workspace in a demonstration company, showing the sidebar, a profit and loss chart, number cards and shortcuts.

The parts of the screen

1. **Top bar.** The Hesabu ERP logo, the breadcrumb showing where you are, the search bar (press **Ctrl + G**), notifications, **Help** and your profile picture.
2. **Sidebar.** On the left, a list of modules such as Home, Accounting, Selling, Stock, Assets, HR, Payroll, CRM and Tools. Click one to open its workspace. Which modules you see depends on your plan and your roles.
3. **Workspace.** A module's home screen with charts, number cards (such as total incoming payments) and shortcuts to the records and reports you use most.

4. **List view.** A table of records of one type, for example every Sales Invoice, with filters on top.
5. **Form view.** A single record opened for reading or editing.

Practical example

To find out what customers owe you, click **Accounting** in the sidebar, then **Accounts Receivable** under Shortcuts. The report opens. To see one customer's invoices instead, open **Selling**, then **Sales Invoice**, and filter by customer.

Important notes

- The breadcrumb at the top is clickable. Use it to go back to the list or the workspace.
- Use the search bar rather than hunting through menus. See Using the global search.

Common mistakes

- Looking for a module that is not in your plan. If a module you expect is missing, see Missing modules or permissions.

Next steps

Continue with Navigation and shortcuts.

Related documentation

- The dashboard and workspaces
- Using the global search
- Navigation and keyboard shortcuts