

Your plan and your Hesabu ERP invoices

Your Hesabu ERP account and billing

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How your subscription is billed and what you receive before each renewal.

Beginner · About 5 minutes · Version 1.0 · Updated 17 November 2026

Overview

Hesabu ERP is billed on the plan you chose, either monthly or for a longer period. Your workspace stays active as long as your subscription is paid.

What you receive

1. **A reminder** shortly before the renewal date, telling you the date and amount.
2. **An invoice email** from `billing@hesabuerp.co.ke` when payment is due. It includes: - the amount and due date - the invoice as a **PDF** attachment, named after your company and the billing month - a **pay link**, for that invoice only
3. **A receipt email** after your payment, with the next due date.

If a card is saved for your subscription, it is charged automatically on the renewal date, and you receive a receipt.

Practical example

Mwangaza Hardware is on a monthly plan. A few days before renewal, the owner receives a reminder. On the due date, an invoice email arrives with the PDF and a pay link. She pays online, and a receipt follows.

Important notes

- The invoice shows your **plan name** and the amount.
- If you have not received an invoice, check your spam folder and contact us.
- To change your plan, call or WhatsApp us. You are told when the change takes effect.

Common mistakes

- Using an old invoice link for a new bill. Each invoice has its own link.

Next steps

Read Paying with the link in your invoice email.

Related documentation

- Paying with the link in your invoice email
- If a payment is late